## Step-by-Step



# Libby, by Overdrive

### How to Use the Libby App

- 1. Open your app store.
- 2. Search for Libby.
- 3. Install Libby.
- 4. Open Libby.
- 5. Select Find My Library.
- 6. Search by zip code 72712.
- 7. Select ArkansasLibrary2Go.
- 8. Select Add Your Card.
- 9. Select Bentonville Public Library from the drop down menu.
- 10. Enter your **Library Card Number** (no spaces) and **PIN** (last 4 digits of your primary telephone number).
- 11. Select Sign In.

www.bentonvillelibrary.org

#### To Check Out An Item

- Search the collection for a title or author by using the **Search** function at the top left. To browse by subject or collection, scroll down.
- 2. Tap on the cover of the item you wish to check out.
- 3. Tap Borrow and tap Borrow again.
- 4. To continue browsing, tap **Keep Browsing**.
- 5. To start reading, tap Go to Shelf and then tap Open Book.
- 6. Happy reading!

#### How to Return an Item Early

- 1. Open Libby.
- 2. Go to your Shelf.
- 3. Click on Loans.
- 4. Find the book you'd like to return. Click on Manage Loan.
- 5. Tap **Return Early**.

Checkout 5 titles for 2 weeks!

